



HIGHLAND PRIMARY CARE

New Patient Checklist

Prior to your visit:

__ Fax copies of medical records from prior provider. Please fax them to: (910) 506-4527.
If you are unable to access fax machines, please bring the records prior to your visit.

Please bring these items to your visit:

- __ Completed / signed forms in this welcome packet, if not already submitted.**
- __ Copies of medical records and diagnostic test if not faxed or mailed.**
- __ A list of all current medications, including names and doses, frequency or actual pill bottles to **ALL** visits.**
- __ Please bring your current insurance card(s) and photo ID to each visit.**
- __ Co-pays / Deductibles will be collected upon check in at each visit. This includes commercial insurance, Medicare, and Medicaid patients (Please look on your insurance card for the amount). We accept cash, check, debit, and major credit cards.**
- __ If you will not be using insurance, please be prepared to pay the full fee for services.**